

Dear Licensing Authority,

At the request of one of your licensees, I am submitting our request for continuing education approval for the program, Progressive Desairology for the Modern Embalmer presented by Monica Torres, CFSP, on Saturday, October 14, 2017.

This program has been approved by the Academy of Professional Funeral Service Practice. I have attached the Application, Agenda, Approval Letter and Monica Torres' Curriculum Vitae.

If you require any further information, please do not hesitate to email me at [robin@funeralfuturist.com](mailto:robin@funeralfuturist.com) or call me at 1-800-810-3595 or on my cell at 250-686-4576.

Thank you for your consideration and please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Robin Heppell". The signature is fluid and cursive, with the first name "Robin" and last name "Heppell" clearly distinguishable.

Robin Heppell, BComm, CFSP

Funeral Home Education, Consulting, Marketing, & Web Development  
Google AdWords Certified Partner  
[robin@funeralfuturist.com](mailto:robin@funeralfuturist.com)  
800-810-3595 | 250-744-3595

*Helping Funeral Homes serve more client families since 1998.*

**PROVIDER/SPONSOR CONTINUING EDUCATION REQUEST APPROVAL FORM**

<b>Program Provider/Sponsor:</b> Monica Torres, CFSP NXT Generation Mortuary Support		<b>Phone:</b> 480-433-0045 <b>Fax:</b> <b>Email:</b> monica@nxtgenmortuarysupport.com
<b>Program Provider's Address:</b> Box 8723		<b>City/State/Zip:</b> Victoria, BC, Canada, V8W 3S3
<b>Program Title:</b> Progressive Desaiology for the Modern Embalmer		<b>Number of CE Hours Requested:</b> 3
<b>Program Date(s):</b> October 7, 2017 and ongoing		<b>Program Locations:</b> Live / Online
<b>Program Description:</b> See attached		
<b>Method of Instruction:</b> (check all that apply) Self Study: * audio * audio/video * exam * book/printed material <input type="checkbox"/> online (attach study materials and exam samples & procedures) Classroom: * lecture * panel discussion <input checked="" type="checkbox"/> <b>video/teleconference</b> * workshop (indicate # of hours for each section on outline)		<b>Course Evaluation Method:</b> <ul style="list-style-type: none"> <li>● Registration</li> <li>● Attendance Monitoring</li> <li>● Participation in Online Polls</li> </ul>
<b>Program Objectives:</b> To educate funeral service professionals enabling them to better serve their community.		
<b>Program Facilitator/Instructor(s):</b> Ms. Monica H.Torres		<b>Faculty/Instructor(s) Company, City, State, Phone #:</b> FuneralGurus.com Victoria, BC 800-810-3595
<b>Faculty/Instructor(s) Credentials:</b> (brief summary and/or attach bio or vita for each, including education and teaching qualifications) See attached.		
<b>Attendance is certified by:</b> <input type="checkbox"/> Sponsor <input type="checkbox"/> Instructor <input type="checkbox"/> Other: /sample certificate of attendance attached with certifier's name and address/		
<b>Describe method of attendance monitoring:</b> This course is approved for C.E. credit by another licensing/professional organization? <span style="float: right;">Yes</span> If yes, who? AZ State Board of Funeral Directors and Embalmers (see attach documentation)		
Will this program be open to all licensees? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <span style="float: right;">Fee Amount Charged: \$99.00</span> To register contact: <b>Robin Heppell</b> at: <b>(250) 744-3595 / (800) 810-3595</b> or visit <a href="http://www.funeralgurus.com/">http://www.funeralgurus.com/</a>		
<i>This form must be filed with the Board not less than sixty (60) days prior to the date of the program. Without adequate info., the Board cannot grant approval. Attach additional info. that would be helpful to the Board in determining approval. Any change in a program after approval is granted shall be approved by the Board. Failure to do so shall be grounds for revocation of approval.</i>		
<b>I certify information contained in this form including the attached documentation is complete and correct.</b> Name of _____ person completing the application: (Please Print) <b>Robin Heppell, CFSP</b>  Address:(if  different from above) City/State/Zip: (if different from above) Date: September 8, 2017  Signature: _____ Phone: _____ Fax: _____		

**For Board Use Only**

**State Board:**

Activity/Program #:  
 On Agenda for:  
 Approved for: \_\_\_\_\_ hours in category:  
 Disapproved – Reason:

Provider #:

**Checklist:**

- Complete Application
- Instructor/s Credentials/Vita
- Agenda/Outline
- Measurement Criteria
- Sample Certificate (if applicable)
- Fee enclosed (if applicable)
- Roster Received after Program
- Other:

Signed: \_\_\_\_\_  
 (authorized board staff/reviewer)

Date:

**See next page for additional CE application info required by specific state boards with each application.**

## Additional Continuing Education Application Information Required by State Boards

**Arizona:** Indicate the number of hours and what part of program for EACH of the following categories :

- 3   A. Mortuary Science -  
       B. Legal Compliance/Ethics -  
       C. Professional/Individual Development -

**Arkansas:** 30 day notice

**Connecticut, Delaware, Maryland, New Mexico, Oklahoma, South Carolina:** Activities approved by the Academy of Professional Funeral Service Practice will be granted credit by these states. Provide necessary documentation along with copy of approval letter from the Academy

**Florida:** Apply for CE on Florida's website. \$200 Annual Application Fee due June of each year

**Georgia:** \$250.00 Annual Application Fee due March of each year

**Kansas:** If approved, do you want this program to appear on our C.E. List?  Yes  No

**Maine:** Use Maine's CE request form.

**Minnesota:** Programs being held in different locations, but having identical curriculum and faculty, are considered one program. Programs that differ in either substance or faculty must apply as separate programs.

**North Carolina:** Use North Carolina's CE request form.

**Ohio:** Type or print one activity per application. Do not list 2 different activities/2 different months on the same application. **60 day notice required**

**Check one:** Application is submitted for  Prior Approval (prior to activity)  Individual Request  
 Post Approval (submitted by individual licensee within (30) days after completion of an out-of-state activity)

**Pennsylvania:** 60 day notice required, \$100 fee per course, \$100 Annual application fee. No business. No Distance Learning. No Home Study. No need to reapply for repeat courses.

**Tennessee:** 60 day notice required, Requires 1 copy of this form form per course.

**Texas:** Indicate *what portion and the amount of hours* in your program pertains to ethics:

Use Texas CE request form. Texas Law Updates or Texas Vital Statistics? none

\$50.00 fee per course/\$250.00 annual fee

**Vermont:** Continuing education topics shall be directly related to maintaining competence in essential issues of public protection and welfare. Use Vermont CE form and required outline form. Send 1 original and 4 copies of CE request. Continuing education shall be for whole hours only, with a minimum of fifty minutes constituting one hour. Contact hours may not include travel time, lunch or breaks. Approval will be granted for continuing education for a funeral director and/or embalmer. **60 day notice required**

**West Virginia:** It is the responsibility of the requesting organization to certify a licensee's attendance at an approved program. Board attendance forms must be used for attendance certification. *Indicate the number of hours and what part of program is considered for the OSHA/Health Education Category (all others will be considered General Education).* \$100 Application Fee due each year. **45 day notice required.**

**Wisconsin:** Describe under EACH subject category, those areas of the program which are educational for funeral directors. Itemize the number of educational hours for each part of the program. Automatic approval with Academy approval. **Failure to provide required info. will delay processing.**

1. Grief Psychology/Communications

3. Business Management/Delivery of Services

2. Professional Conduct/Ethics

4. Technical/Sciences

### National Approval Authority

**Academy of Professional Funeral Service Practice:** It is the responsibility of the requesting organization to certify a licensee's attendance at an approved program. **30 day notice requested**

For home study approval, include two (2) copies of each program or electronic copy and a one-time \$50 fee.

Providers are required to pay an annual fee of \$250 and submit programs for annual review.

If approved, do you want this program to appear on the APFSP CE list?  Yes  No

**CONTINUING EDUCATION OBJECTIVES & OUTLINE**

Progressive Desairology for the Modern Embalmer

**Monica Torres: Progressive Desairology for the Modern Embalmer (3 hours)**

**Description:**

In this 3 parts series Monica H. Torres gives professional Embalmers a look into the mystifying art of post mortem restoration with a foundation in Desairology. Ms. Torres will give insightful tips on embalming restoration for hands and reveal the technical procedure for her innovative hair restoration technique coined by other professionals as the NO WAX Torres Technique. This seminar focuses on the value of open casket viewing and the technical skill of Embalming and Restoration.

**Objective:**

The objective of this advanced seminar is to offer professional Embalmers innovative training skills in Desairology to combat easy and hard cases regardless of the circumstances surrounding the death. Whether it be drowning, decomp, GSW, or accidental trauma to the scalp, and hands, this seminar offers alternative methods for dedicated embalmers looking for an edge in the prep room.

**Agenda (Times noted are in Pacific Daylight Time)**

12:00 pm	to	1:25 pm	
1:25 pm	to	1:40 pm	Break
1:40 pm	to	3:15 pm	

Program Facilitator/Instructor(s):  
**Robin Heppell, CFSP**

Faculty/Instructor(s) Company, City, State, Phone #:  
**c/o Robin Heppell  
Box 8723, Victoria, BC, V8W 3S3 – (250) 744-3595**

**I certify  
and**

Name of  
Address:(if



**information contained in this form including the attached documentation is complete  
correct.**

person completing the application: (Please Print) **Robin Heppell, CFSP**  
different from  
above)\_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Date: September 6, 2017  
Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: 250-483-

5455



September 15, 2017

SENT BY E-MAIL: robin@FuneralFuturist.com

Provider Number: 1067  
Robin Heppell, CFSP  
FuneralGurus.com  
Box 8723  
Victoria, BC V8W 3S3  
Canada

Dear Rob:

The following is approval for continuing education from the Academy of Professional Funeral Service Practice. Evaluation of the material indicates eligibility for the following:

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<b>Course Title:</b>	<b>Progressive Desaiology for the Modern Embalmer</b>		
Event Number:	17-7680	Contact Hours:	3
Event Date:	OPEN	APFSP Category:	A
Event Type:	eLearning	APFSP CEUs:	0.3

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Please include the Course Number (17-7680) and your Provider Number 1067 on all Certificates of Attendance or verification sheets or the following statement:

This course is approved by the Academy of Professional Funeral Service Practice, Inc., for 3 Contact Hours (APFSP Category A, 0.3 CEUs). Course Number 17-7680 is presented by FuneralGurus.com, Provider Number 1067.

We look forward to hearing from you in the future as you schedule continuing education programs. If you have any questions, please do not hesitate to call me at (770) 646-8988.

Sincerely,

Patty S. Hutcheson, CFSP  
Executive Director

## Monica H. Torres, CFSP

Ph: 480-433-0045

monica@nxtgenmortuarysupport.com

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Monica H. Torres, the founder is a graduate of Arizona State University where she received a bachelor's degree in Recreation Management with emphasis on tourism and event planning and she is a graduate of Mesa Community College Mortuary Science Associates Degree program.

Monica is licensed with Arizona state board of Funeral Directors and Embalmers, the Arizona, Florida, and California State Boards of Cosmetology, and has completed extensive continued education with The Fountain National Academy of Professional Embalming Skills, in Springfield MO, and Dinair Professional Airbrush Makeup, in Hollywood, CA. Monica believes in the evolving future of funeral service and the resilience of the *next generation* of funeral service professionals.

Monica is an advocate for continued education, is designated as a CFSP through the Academy of Professional Funeral Service Practice and has produced an accredited course in Desairology and guided textbook for other Funeral Directors and Embalmers, *Airbrush Artistry; for Cosmetic use in the Prep Room and Restorative Art*. Monica takes an active role in the demystification of funeral service by connecting mortuaries to their local communities through public outreach online and in person. These programs help educate consumers on the importance of open casket viewing and end of life celebration events. Monica is an aspiring public speaker and the recipient of:

- The Fountain National Academy of Professional Embalming Skills Scholarship 2012 and 2013
- The Rosemary C. Stacy Memorial Scholarship (Association of Women Funeral Professionals)
- 100 Black Women in Funeral Service educational stipend
- Honoree, 2016 FNA Distinguished Professional Service Medallion
- Honoree, 2016 St. Joseph of Arimathea Award of Excellence, Holy Cross Catholic Funeral Home

Monica is a first generation Funeral Director and Embalmer and has worked in the beautification of human bodies since the age of 16. NXT Generation is not Monica's first business. At the age of 18 she opened a small salon and spa business working at a licensed nail technician. Having an affinity for art and being able to see a rare beauty in death her compassionate nature led her into funeral service and restorative and reconstructive artistry on the deceased. Monica's professional background in Cosmetology naturally led her to become a dedicated Desairologist and Embalmer. The lack of literature and continued education in Desairology available led Monica to write her guided text in *Airbrush Artistry on the deceased*.

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